



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169

*A Tradition of Service*



November 09, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM THE DEPARTMENT OF JUSTICE, OFFICE OF  
COMMUNITY ORIENTED POLICING SERVICES, FOR THE 2010 SECURE OUR  
SCHOOLS PROGRAM AND APPROVE AN APPROPRIATION ADJUSTMENT  
(SECOND AND FOURTH DISTRICTS) (4 VOTES)**

**SUBJECT**

Request Board approval for the Sheriff of the Los Angeles County Sheriff's Department (Department) to sign and accept a grant award in the amount of \$133,058 from the United States Department of Justice (DOJ), Office of Community Oriented Policing Services (COPS), for the 2010 Secure Our Schools (SOS) Program and approve an Appropriation Adjustment. This grant is for a 24-month period from September 1, 2010, to August 31, 2012. A required in-kind match of \$133,058 will be provided by Lawndale Elementary School District (LESD) and Norwalk-La Mirada Unified School District (NLMUSD), for a total program cost of \$266,116. This is the second time the Department has been funded for this program. The 2007 SOS Program ended August 31, 2010.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and authorize the Sheriff, as an agent for Los Angeles County (County), to sign and accept the grant for the 2010 SOS Program from the United States DOJ, COPS, in the amount of \$133,058. The grant period shall be from September 1, 2010, to August 31, 2012.
2. Instruct the Chair of the Board to execute and provide a wet signature on the Grant Award Agreement (Attachment Number 1) as required by COPS.
3. Approve an Appropriation Adjustment to increase the Department's Patrol Budget in the amount of \$133,000 (Services and Supplies) for Fiscal Year (FY) 2010-11 to be fully offset by grant funding.

4. Authorize the Sheriff, or his designees, to accept, execute, and submit all future grant documents, including, but not limited to, applications, agreements, modifications, amendments, grant renewals, extensions, and payment requests that may be necessary for completion of the project.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The SOS Program provides funding to local governments to assist with the development of school safety resources. The Department, in partnership with the LESD and NLMUSD, applied for the SOS grant to improve school security and safety. Grant funds will be used to purchase a fingerprint LiveScan machine, laptops for the School Resource Officers (SRO), and surveillance systems to be installed at the school districts' high risk campuses within the Department's jurisdiction. Utilization of grant funds to purchase surveillance cameras and related security equipment will allow school administrators and the on-campus SRO to monitor activity in real-time. This equipment will assist with investigations, prosecutions, and in deterring criminal activity, thereby enhancing the safety efforts of the schools within their communities.

#### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness, by enhancing the partnership with the school districts, and sharing and coordinating information technology; and Goal 5, Public Safety, by enhancing crime prevention and school safety measures to promote safety in the communities.

#### **FISCAL IMPACT/FINANCING**

An Appropriation Adjustment in the amount of \$133,000 (Services and Supplies) is requested to augment the Department's Patrol FY 2010-2011 Budget and will be fully offset by grant funds.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This Board letter has been reviewed as to form by County Counsel.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This Grant Award will have a positive impact on the services currently provided by the Department, specifically the Norwalk Sheriff's Station and Lawndale Sheriff's Substation.

This Program supports the efforts of the Department to partner with the people that it serves and promote safety in the communities.

**CONCLUSION**

Upon Board approval, please return two copies of the adopted Board letter and the signed original Grant Award Agreement (Attachment Number 1) to the Department's Grants Unit.

Sincerely,



LEROY D. BACA  
Sheriff

LDB:JAT:jat

Enclosures





U. S. Department of Justice  
Community Oriented Policing Services  
Grants Administration Division

Secure Our Schools

Treasury Account Symbol (TAS) 15X0406

Grant #: 2010CKWX0736

ORI #: CA01900

Applicant Organization's Legal Name: Los Angeles County Sheriff's Department

OJP Vendor #: 956000927

DUNS#: 028950678

**Law Enforcement Executive:** Sheriff Leroy D. Baca

Address: 4700 West Ramona Boulevard

City, State, Zip Code: Monterey Park, CA 91754

Telephone: (323) 526-5000

Fax: (323) 415-1000

**Government Executive:** Chairperson Molina Gloria

Address: 500 West Temple Street

City, State, Zip Code: Los Angeles, CA 90012

Telephone: (213) 974-4111

Fax: (213) 613-1739

Award Start Date: 9/1/2010

Award End Date: 8/31/2012

Award Amount: \$ 133,058.00

SEP 20 2010

Bernard Melekian  
Director

Date

By signing this award, the signatory officials are agreeing to abide by the Conditions of Grant Award found on the reverse side of this document:

Signature of Law Enforcement Official with the  
Authority to Accept this Grant Award

Leroy D. Baca, Sheriff  
Typed Name and Title of Law Enforcement  
Official

11-2-10

Date

Signature of Government Official with the Authority to  
Accept this Grant Award

Gloria Molina, Chair of BOS  
Typed Name and Title of Government Official

Date

False statements or claims made in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any remedy available by law to the Federal Government.

Award ID:  
10F854



**U. S. Department of Justice**  
*Community Oriented Policing Services*

**Grants Administration Division**  
**Secure Our Schools**

1100 Vermont Avenue, NW  
Washington, DC 20530

**Memorandum**

**To:** Sheriff Leroy D. Baca  
Los Angeles County Sheriff's Department

**From:** Andrew A. Dorr, Assistant Director for Grants Administration  
Keith Galeske, Grant Program Specialist  
Budget Prepared By: John A. Wells, Grant Program Specialist

**Re:** Secure Our Schools Financial Clearance Memo

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

**OJP Vendor #: 956000927**

**ORI #: CA01900**

**DUNS #: 028950678**

**Grant #: 2010CKWX0736**

| <u>Budget Category</u>  | <u>Proposed Budget</u>  | <u>Approved Budget</u> | <u>Adjustments</u> | <u>Disallowed/Adjusted - Reasons/Comments</u> |
|-------------------------|-------------------------|------------------------|--------------------|---|
| Equipment               | \$235,416.00            | \$235,416.00           | \$0.00             |   |
| Consultants/Contractors | \$30,700.00             | \$30,700.00            | \$0.00             |   |
| Direct Costs:           | \$266,116.00            | \$266,116.00           | \$0.00             |   |
| <b>Grand Total</b>      | <b>\$266,116.00</b>     | <b>\$266,116.00</b>    | <b>\$0.00</b>      |   |
| <b>Grand Total:</b>     | <b>Federal Share:</b>   | <b>\$ 133,058.00</b>   |                    |   |
|                         | <b>Applicant Share:</b> | <b>\$ 133,058.00</b>   |                    |   |

**Cleared Date:** 8/2/2010

**Overall Comments:**



Secure Our Schools  
Final Funding Memo

U.S. Department of Justice, Office of Community Oriented Policing Services

Legal Name: Los Angeles County Sheriff's Department ORI: CA01900  
Grant Number: 2010CKWX0736 Date: September 28, 2010

| Consultants/Contractors                            | Quantity | Cost/Item    | Total Item Cost | Amount<br>Disallowed | Total Allowed | Reason Disallowed/Adjusted |
|--|----------|--------------|-----------------|----------------------|---------------|----------------------------|
| Labor, Installation, Programming and User Training | 1        | \$ 30,700.00 | \$ 30,700.00    | \$ 0.00              | \$ 30,700.00  |                            |
| Total:   |          |              |                 | \$ 0.00              | \$ 30,700.00  |                            |

| Equipment                                | Quantity | Cost/Item     | Total Item Cost | Amount<br>Disallowed | Total Allowed | Reason Disallowed/Adjusted |
|--|----------|---------------|-----------------|----------------------|---------------|----------------------------|
| LiveScan Machine                         | 1        | \$ 10,998.00  | \$ 10,998.00    | \$ 0.00              | \$ 10,998.00  |                            |
| Laptops                                  | 4        | \$ 2,974.00   | \$ 11,896.00    | \$ 0.00              | \$ 11,896.00  |                            |
| Surveillance System for 2 Middle Schools | 1        | \$ 82,337.00  | \$ 82,337.00    | \$ 0.00              | \$ 82,337.00  |                            |
| Surveillance System for 2 High Schools   | 1        | \$ 130,185.00 | \$ 130,185.00   | \$ 0.00              | \$ 130,185.00 |                            |
| Total:                                   |          |               |                 | \$ 0.00              | \$ 235,416.00 |                            |

**Grand Total:** Total Federal Share: \$ 133,058.00  
Total Local Share: \$ 133,058.00  
Total Project Costs: \$ 266,116.00  
Total Disallowed Costs: \$ 0.00

Cleared Date: 8/2/2010  
Overall Comments:



COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 770

DEPARTMENT OF SHERIFF

November 9, 2010

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 10-11

4 - VOTES

SOURCES

Sheriff's Department - Patrol Budget Unit  
A01-SH-90-9031-15681-15682  
Federal Grants \$133,000  
Increase Revenue

USES

Sheriff's Department - Patrol Budget Unit  
A01-SH-2000-15681-15682  
Services & Supplies \$133,000  
Increase Appropriation

SOURCES TOTAL: \$ 133,000

USES TOTAL: \$ 133,000

JUSTIFICATION

Appropriation Adjustment to provide supplemental funding pursuant to grant #2010-CKWX0736, issued by the United States Department of Justice (US DOJ), Office of Community Oriented Policing (COPS), for the Secure our Schools Grant Program. This grant supports the School Resource Officer programs at Lawndale Elementary School District (LESD) and Norwalk-La Mirada Unified School District (NLMUSD).

  
 AUTHORIZED SIGNATURE Conrad Meredith, Director, Financial Programs

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY Karin ShikaneB.A. NO. 054Oct 27 20 10☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY Jaqueline WhiteOct 27 20 10

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

**Los Angeles County Chief Executive Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

**Grant Project Title and Description:** 2010 Secure Our Schools

The Department, in partnership with Lawndale Elementary School District (LESD) and Norwalk-La Mirada Unified School District (NLMUSD), will be purchasing and installing surveillance cameras and related security equipment at both the school districts' high risk campuses to enhance the safety efforts of the schools within their communities.

**Funding Agency**

The U.S. Department of Justice,  
Office of Community Oriented  
Policing Services (COPS)

**Program (Fed. Grant # /State Bill or Code #)**

2010-CK-WX-0736

**Grant Acceptance Deadline**

ASAP

**Total Amount of Grant Funding:** \$133,058

**County Match:** \$133,058

**Grant Period:** 24-Months

**Begin Date:** September 1, 2010

**End Date:** August 31, 2012

**Number of Personnel Hired Under This Grant:**

**Full Time:** 0 **Part Time:** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes N/A No    

Will all personnel hired for this program be placed on temporary ("N") items? Yes N/A No    

Is the County obligated to continue this program after the grant expires? Yes     No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes     No X

b). Identify other revenue sources Yes     No X

(Describe) \_\_\_\_\_

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No    

**Impact of additional personnel on existing space:** There is no impact as this grant funds will only be used for the purchase and installation of security and surveillance equipment in the high risk campuses of LESD and NLMUSD

**Other requirements not mentioned above:** The 50% match of \$133,058 will be contributed by LESD and NLMUSD.

**Department Head Signature**

*Lee Baca*

**Date**

*10/22/10*